

KIPP Metro Atlanta Schools

Board of Directors Meeting

Eversheds- Sutherland

999 Peachtree St NE

Atlanta, GA 30309

Thursday, August, 16, 2018

2:30 PM to 5:00 PM

Minutes

Directors in Attendance: Joe Arnold, Craig Jones, Richard Deane, Sidney Childress, Catherine Mealor, Dennis Love, JaKathryn Ross, Chris Lowe, Deborah Sudbury, Stacey Mohr, Frank Glover

Directors Absent: Amy Agami, Kim Anderson, Jim Bostic, Sid Harris, Mike Gaburo

Honorary Members in Attendance: Tom Pritchard, Kathe Brown

Regional Staff Members Present: Kinnari Patel-Smyth, Courtney Bell, Ryan Hudak, Crystal Nasir, Kelly Shields, Jondre' Pryor, Angela Bond, Shevika Mitchell, Mini'imah Shaheed, Dave Howland

Members Connected by Phone: Hector Calzada, Tom Avery

The meeting was called to order at 2:40 p.m.

I. Consent Agenda (Joe Arnold)

- a. Joe reviewed the agenda and welcomed new board members Deborah Sudbury and Frank Glover.
- b. Joe reviewed all consent items and called for a vote.
 - i. June Board Meeting Minutes
 - ii. Charter Renewal for Atlanta Public Schools
 - iii. Student Handbook Policies
 - iv. FY19 Slate
 - v. SFA Letter of Assurance
 - vi. Endowment Withdrawal
- c. Dennis Love motioned and Catherine Mealor seconded to approve all of the consent items. The motion carried unanimously.

II. ED Report (Kinnari Patel-Smyth)

- a. The percent of students matriculating from 8th grade across our middle schools remain relatively consistent at 66%; last year it was 65%.
 - i. Operations teams implemented a thorough strategy to engage all of 8th graders and parents throughout the year so there was a big increase in the number of students who completed intent to enroll forms; however now that school has begun there have been a number of students who have not shown up.
 - ii. Operations teams are currently following up with families to learn more about the factors that went into student's decision to attend alternative schools.
- b. KIPP Atlanta Collegiate had an incident occur after hours and off campus, which cause them to be placed on a one-year probation with Unsafe School Choice Option (USCO).
 - i. KIPP Atlanta Collegiate will be completing an assessment at the end of the month.

- ii. Jondré Pryor discussed risk mitigation plan that is in place. The team is confident they face no challenges while on probation and will be in good standing next year.
- c. Regional support team roles were reviewed to inform board member of roles and responsibilities.

III. **Board Chair Report (Joe Arnold)**

- a. Board Member Shout-outs
 - i. Kathe Brown for her work with KAC Advisory Council and hosting a kick-off retreat
 - ii. Debbie Avery for raising \$2k with her birthday fundraiser
 - iii. Hector and Deb joined the Risk Management Team to support Ryan
 - iv. Rick and Deb for donating tickets to the Atlanta Ballet
 - v. Marni joined the Advocacy Committee
 - vi. Stacey, Rick and Dennis for volunteering to host board meetings this year
 - vii. Rick's annual teacher appreciation dinner
 - 1. Year 5 for Richard hosting our teachers; teachers celebrated for the highest student achievement on MAP and Milestones assessments
 - viii. Ward Family Scholarship

IV. **Executive Session (Joe Arnold)**

- a. Called to order at 3:17PM
- b. Stacey Mohr and Craig Jones second
- c. Regional support team exit the room
- a. Board called back to order at 3:58PM

V. **Q&A with Rich Buery at KIPP Foundation (Dave Howland)**

- a. Rich serves as the Chief of Policy and Public Affairs with the KIPP Foundation. Rich did a resume walk.
 - i. Synopsis of his goal as Chief of Policy and Public Affairs
 - 1. Leads KIPP Foundation's public policy, advocacy, marketing, and communications efforts to support students getting to and through college
 - 2. Focused support to both regional teams and boards about how to engage in both local and national advocacy issues
 - a. Plans to revamp how the KIPP regions communicate
 - b. Develop a strategy around KIPP Alumni Associations
 - c. Focus on external impact of building stronger relationships with the community

VI. **Capital Campaign (Dave Howland and Ryan Hudak)**

- a. KIPP Metro Atlanta Schools has embarked on the second growth phase and has two campuses that need significant facility renovations to be functional long-term
 - i. Capital campaign plan includes renovation of existing high school and future APS facility
 - 1. KIPP Atlanta Collegiate (KAC) needs the most significant support and the academic results have shown that it is a leading high school in Atlanta but the facility does not offer robust high school experience
 - 2. KAC renovation will include:
 - a. A new student center that will include a student commons and renovated spaces for fine arts, athletics, and JROTC classrooms
 - b. Additional classroom space as the current building was meant for a school 75% the size of our high school
 - c. Improve building safety and security by unifying separate campus buildings
 - ii. We are also seeking funding to support the renovation and upgrades of a new

K-8 campus. Atlanta Public Schools will provide a building for the new K-8 campus.

iii. KIPP Soul Campus renovation plans include:

1. Receiving a permanent facility for the K-8 KIPP Soul Campus in Fall 2019 from Atlanta Public Schools (APS)
2. Based on our experience with former APS facilities, we anticipate needing \$2.5M to renovate existing structures
3. Previous campuses have required renovation of gym facilities, HVAC, restrooms, flooring, etc.
4. Once the final site is secured, if less than \$2.5M is required, the remaining balance will go to further renovations at KIPP Atlanta Collegiate

iv. Tentative timeline for completion of renovation project reviewed.

b. Stacey Mohr motioned and Craig Jones seconded to approve the capital campaign path. The motion carried unanimously.

VII. Cluster Comparison (Jondré Pryor and Mini'imah Shaheed)

a. KIPP Metro Atlanta's 2018-19 results compared to district clusters

i. South Atlanta Cluster

1. KIPP Atlanta Collegiate at 29%; almost double compared to South Atlanta High School
2. KIPP Vision Academy at 26%; almost double compared to cluster schools
3. KIPP Vision Primary at 28%; more than double compared to cluster schools

ii. Washington Cluster

1. KAC at 29%; almost double compared to Washington High School
2. KSA and KWA 40% and 31%; higher compared to cluster schools
3. KSP and KWP 42% and 28%; higher compared to cluster schools

iii. Douglass Cluster

1. KAC 29%; almost five times compared to Douglass High School
2. While none of our primary or middle schools are currently in the Douglass cluster, STRIVE, WAYS, and Vision campus data were included for comparison purposes. All schools are more than double compared to the cluster primary and middle schools.

iv. South Fulton Charter Priority Schools

1. KIPP South Fulton Academy at 44%; almost four times higher than local schools

VIII. 2018-19 School Action Plans (Jondré Pryor and Mini'imah Shaheed)

a. Reviewed results from Regional School Observations and action plan for each of the schools.

IX. Adjournment

a. Board meeting was adjourned at 5:27 PM.

Minutes taken by Shevika Mitchell, Board Secretary

KIPP Metro Atlanta Schools

Board of Directors Meeting

KIPP Soul Primary School
1890 Detroit Ave NW Atlanta, GA 30314

Friday, October, 26, 2018

8:30 AM to 12:00 PM

Minutes

Directors in Attendance: Joe Arnold, Deborah Sudbury, Craig Jones, Frank Glover, Hector Calzada, Sidney Childress, Dennis Love, Sid Harris, Kim Anderson, Jim Bostic, JaKathryn Ross

Directors Absent: Stacey Mohr, Rick Deane, Mike Gaburo, Catherine Mealor

Honorary Members in Attendance: Tom Pritchard, Kathe Brown, Tom Avery, Marni Mohr

Regional Staff Members Present: Kinnari Patel-Smyth, Dave Howland, Ryan Hudak, Kelly Shields, Shevika Mitchell, Crystal Nasir, Ra'Chel, Angela Bond, Kristi Singletary, Michael Petrey, Mini'imah Shaheed

Members Connected by Conference: Chris Lowe

The meeting was called to order at 8:40 AM

- I. **Mission Moment by KIPP Soul Primary School**
- II. **Consent Agenda (Joe Arnold)**
 - a. Minutes
 - i. Jim Bostic moved to accept the August Minutes and Sidney Childress seconded. The motion carried unanimously.
 - b. Financial Audit
 - i. Brandon Smith reviewed the KIPP Metro Atlanta's annual finance audit results
 - ii. Kelly Shields reviewed a revised finance policy to align our purchasing thresholds to the federal standards
 - iii. Dennis Lowe moved motion to accept the audit. Jim Bostic second. The motion carried unanimously
- III. **Board Chair Updates (Joe Arnold)**
 - a. Board of Directors Recognition
 - i. Chris Lowe, Catherine Mealor, and Deborah Sudbury are preparing for the

Jeffersonian dinner – along with Development Team, Jenny and Dave. Thank you to Chris Lowe for hosting the dinner

- ii. Marni Mohr is starting a volunteer program with her son to support our primary schools
- iii. Deborah Sudbury and Rick Deane hosted the KIPP Leadership Team at Jones Day for a two-day leadership team retreat

b. Capital Campaign Update

- i. KIPP Metro Atlanta Schools received the signed contract from Joel Smilow for \$5.5 million. The high school will be renamed the KIPP Atlanta Collegiate Smilow High School
- ii. KIPP received pledge forms from 100% of our Board of Directors
- iii. The team met with Woodruff Whitehead Foundation in October and requested \$5M and an update will be received in early November
- iv. Ryan Hudak gave an update on engagements with Level Field Partners to run RFP processes and secure bridge financing
 - 1. Interviewed four architects and we will award contract by October 29
 - 2. Issuing GC RFP by November 5 and award contract by November 30
 - 3. Issued RFP for NMTC consultant and will award contract by November 3

c. Governance Requirements

- i. Joe reviewed the annual training requirements for all board members. KIPP will provide training at the January and April meetings
- ii. Board Members were informed that there would be online training available to makeup required hours if they are unable to attend the board meetings to receive in person training

IV. ED Report (Kinnari Patel-Smyth)

- a. Kinnari introduced Michael Petrey, new Data Analyst, and Kristi Singletary, new MD of KTC, to their first board meeting as new employees of KIPP
- b. Kinnari informed the board that KIPP is tentatively on the APS board meeting agenda for November 5th and that she will update the board as she received new information
- a. Kinnari provided a summary of committee updates
 - i. Development
 - 1. Request for corporate sponsorships at AYSTAK, reminder about upcoming young donor event and Jeffersonian dinner
 - ii. Committee on Directors
 - 1. Exploring adding a junior board
 - iii. Finance
 - 1. Reviewed the completed audit and finance policy

iv. Advocacy

1. Team is supporting efforts to prepare for charter renewal and upcoming vote with APS

c. October Dashboard

1. Kinnari shared dashboard updates on student zip code, financial sustainability, and fundraising
2. Kinnari provided an update on student matriculation from the last board meeting. 274 8th grade students attended an APS KIPP Metro Atlanta Middle School in SY17-18. Of those, 243 students were eligible to attend KAC

V. Primary Schools Report (Mini'imah Shaheed)

- a. Mini'imah shared the monthly joy and feedback survey questions and results per primary school

VI. Secondary and High Schools Report (Angela Bond)

- a. Angela shared benchmark in ELA and Math for the middle schools

i. ELA

1. Fifth Grade: Consistency in proficiency rates across all schools. Overall, regional proficiency is 2% higher than last year
2. Sixth Grade: Strongest proficiency at KSFA (54%), with no students scoring "far below basic." Overall, regional proficiency 11% higher than last year
3. Seventh Grade: Regional proficiency at or above 55% for all schools (highest at KWA with 68%). Overall, regional proficiency 2% higher than last year
4. Eighth Grade: Strongest proficiency at KWA (69%), with no students scoring "far below basic." Overall regional proficiency 6% higher than last year

ii. Math

1. Fifth Grade: Strongest proficiency at KVA with (52%) mastery
2. Sixth Grade: Strongest proficiency at KSA with (51%) mastery
3. Seventh Grade: Strongest proficiency at KSA with (21%) mastery
4. Eighth Grade: Strongest proficiency at KVA with (64%) mastery
5. KIPP South Fulton Academy does not take the same benchmark assessments or use the same curriculum as our other middle school because they do not have a feeder school at this time

VII. KTC Deep Dive

- a. The KTC team supported 50% more students this past year as they applied for college.
 - i. We saw a dip in college acceptances in 2018, however, this year our college counselling team was working with approximately 50% more students
 - ii. The decrease in college acceptances is also due to an increase in the number of students choosing to pursue work or military in 2018
- b. The number of alumni not attending KAC continues to grow and connecting with students and families who do not attend KACT remains a challenge
- c. KAC's first four classes have an average college graduation rate of 26% compared to a national average of 10%
- d. There is a significant difference in attendance and persistence rates of our KAC alumni compared to our non-KAC alumni

- e. The KIPP Foundation's revised College Persistence Strategy Framework captures critical moves for Advisors
 - i. There are four categories:
 1. Has a passion, purpose, and plan
 2. Financial health
 3. Academic health
 4. Social emotional health.
 - ii. New expectations is to code each college student (red, yellow, green) on each of the four categories 2x a year
- f. Stories of Persistence
 - i. Dave shared two stories of KIPP alumni who are persisting at college.
- g. KTC Strategy Discussion
 - i. The board engaged in a discussion around staffing models and support for KIPP alumni as our numbers continue to increase

VIII. Executive Session

- a. Called to order at 11:41AM
- b. Hector Calzada motioned and Jim Bostic second. The vote passed unanimously.
- c. Regional support team exit the room.

IX. Adjournment

- a. Board meeting was adjourned at 12:10 PM.

Minutes taken by Shevika B. Mitchell, Board Secretary